



**OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR  
FEBRUARY 25, 2013**

APPROVED BY TUALATIN CITY COUNCIL

Date 3/11/13

Recording Secretary N. Morris

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Associate Planner Cindy Hahn; Parks and Recreation Manager Carl Switzer; Library Manager Abigail Elder; Engineering Manager Kaaren Hofmann; Program Coordinator Becky Savino; Maintenance Services Division Manager Clayton Reynolds; Management Analyst Ben Bryant

**CALL TO ORDER**

Mayor Ogden called the work session to order at 5:00 p.m.

**1. *Art Advisory Committee Community Enhancement Award Recommendation.***

Community Services Program Coordinator Becky Savino along with Vice-Chair Gary Thompson and Carol Dersham of the Tualatin Arts Advisory Committee presented the nomination for the Community Enhancement Award. The nominee for the award is Legacy Meridian Park Medical Center for the Lewis and Floetta Ide Healing Gardens. The healing gardens are visited daily by patients, families, doctors, and staff. Dersham stated that the gardens enrich the community as it is a therapeutic retreat for the soul. Council concurred with the recommendation. Mayor Ogden verified that the garden is open to the public since this is a community award.

**2. *Citizen Involvement Organization Grant Program.***

Finance Director Don Hudson presented the Citizen Involvement Organization (CIO) Grant Program proposal. CIO Treasurers and City staff met and jointly developed a draft policy and application. These grants would provide support for community building projects and enhanced quality of life in City of Tualatin. This program would allow the CIO's to apply for funding for projects which meet the criteria established by the Council. The next step will be to bring the proposed program back to the City Council on April 8th. Council approval would allow for the grant funding cycle to begin with the first issuance of funds after July 1, 2013.

Conversation ensued in regards to project maximum amounts and the process of disbursements.

### 3. **2013/14 – 2017/18 Capital Improvement Program.**

Engineering Manager Kaaren Hofmann presented the Capital Improvement Plan for Fiscal Years 2013/14 through 2017/18. She stated that this is a working document which provides a comprehensive overview of the City's infrastructure system. The document shows the long range plan for infrastructure investment, as well as identifies major purchases and expenses. This document helps to prioritize the projects for the City based on need and the ability to fund projects. The next CIP process will begin in July 2013 for the next 5 year cycle with a call for projects from the community.

### 4. **Transit Strategy.**

Management Analyst Ben Bryant, Community Development Director Alice Rouyer, Associate Planner Cindy Hahn, Chamber of Commerce CEO Linda Moholt, and Joe Lipscomb presented Tualatin's Transit Strategy. Analyst Bryant stated that over half of Tualatin's households and employees are outside of the transit service area. He noted that they are currently working with Tri-Met to have a Southwest Service Enhancement Study completed. This study has led to two larger projects including Linking Tualatin and the Job Access Mobility Institute project.

City Manager Lombos stated that Mayor Ogden and herself met with the CEO of Tri-Met and they see promising things with the Tualatin Shuttle. They hope to use the Chamber grant dollars to fund a pilot study as a short-term fix to a long-term problem.

The Chamber of Commerce is currently working on two grants that would amount to \$450,000. They have also worked with Mr. Lipscomb to complete a transit survey with local Human Resource managers. The Chamber should hear back about both grants quickly and then work will begin with Tri-Met on future solutions.

Council President Beikman asked about the timeline on the enhancement study. Analyst Bryant stated that he believes it should be completed this summer.

## **ADJOURNMENT**

The work session adjourned at 6:03 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Ed Truax, Mayor Pro Tem



# STAFF REPORT

## CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL  
Date 3/11/13  
Recording Secretary N. Morris

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos

**FROM:** Nicole Morris, Deputy City Recorder

**DATE:** 03/11/2013

**SUBJECT:** Approval of the Minutes for the City Council Work Session and Regular Meeting on February 25, 2013

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### ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve minutes from the City Council Work Session and Regular Meeting on February 25, 2013.

### RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

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**Attachments:** City Council Work Session Minutes of February 25, 2013  
City Council Regular Meeting Minutes of February 25, 2013